

**Locator self-assessment for administrators**

***(1) How would you describe your school or district's progress in setting a vision and planning for technology integration?***

- (a) My school or district does not have a technology plan, or it is incomplete, and existing plans are not aligned with the academic goals of our instructional plans. *(0 points)*
- (b) My school or district has a complete technology plan and it is generally aligned with other instructional plans in the school or district. *(1 point)*
- (c) My school or district places technology high on its policy agenda and it has integrated instructional and technology plans that are regularly updated through a process involving multiple stakeholders. *(2 points)*

***(2) How would you describe your school or district's management of budgets and operations with regard to technology?***

- (a) My school or district budget provides for hardware, software, and some professional development, but doesn't explicitly provide for ongoing support, maintenance, or replacement costs. *(0 points)*
- (b) My school or district follows general total cost-of-ownership practices by providing for ongoing support, maintenance, and replacement costs for technology purchases. *(1 point)*
- (c) My school or district fully follows best practices in total cost-of-ownership techniques and ensures that the budget aligns with our technology and instructional plans. *(2 points)*

***(3) How would you describe your school or district's management of technology and instruction?***

- (a) My school or district purchases and administers assistive and traditional technologies separately; the core curricula are selected with minimal consideration of students with special needs. *(0 points)*
- (b) My school or district selects its core curricula with some consideration of students with special needs; assistive technologies and other accommodations are considered during the selection process. *(0.5 point)*
- (c) My school or district selects technologies based on the quality of their instructional effectiveness and universal designs, and it administers all technologies, assistive and traditional, together. *(1 point)*

***(4) How would you describe your school or district's management of technology and assessment?***

- (a) My school or district relies primarily on traditional paper-based testing methods. *(0 points)*
- (b) My school or district promotes the use of computer-based testing methods and accommodations for students with special needs. *(0.5 point)*
- (c) My school or district promotes and fully supports computer-based testing and requires accommodations, as necessary, for students with special needs. *(1 point)*

**(5) How would you describe your school or district's efforts to address accessibility issues related to technology?**

- (a) My school or district does not require that websites and software adhere to established accessibility guidelines. *(0 points)*
- (b) My school or district requires that websites and software adhere to established accessibility guidelines. *(0.5 point)*
- (c) My school or district requires and regularly tests to ensure that all websites and software adhere to established accessibility guidelines. *(1 point)*

**(6) How would you describe your school or district's efforts to address other social, legal, and ethical issues related to technology?**

- (a) My school or district has not established policies in regards to privacy, security, or legal issues, such as copyright and acceptable use. *(0 points)*
- (b) My school or district has established policies in regards to privacy, security, or legal issues, such as copyright and acceptable use. *(0.5 point)*
- (c) My school or district has established policies in regards to privacy, security, and legal issues, such as copyright and acceptable use that are proactively communicated and consistently enforced. *(1 point)*

**(7) How would you describe your school or district's attention to advancing professional knowledge on issues related to technology?**

- (a) Administrators in my school or district are not actively pursuing professional development with respect to technology and technology integration. *(0 points)*
- (b) Administrators in my school or district are supplementing their current knowledge with some professional development focused on technology and technology integration. *(1 point)*
- (c) Administrators in my school or district regularly supplement their current knowledge with a variety of professional development activities that focus on technology and technology integration. *(2 points)*

**Scoring Rubric:**

*0-3 points: Early Tech*

*4-7 points: Developing Tech*

*8-10 points: Target Tech*